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THE BIG EVENT  
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## **The Big Event April 22**

### **What is “The Big Event?”**

ASNMSU is hosting The Big Event, an off-campus community service project where students provide volunteer services to the City of Las Cruces and surrounding areas. This is our way of saying “Thank you” to our community. Through service-oriented activities, The Big Event promotes campus and community unity as students come together for one day to express their gratitude for the support from the surrounding community. Services include painting, cleaning, raking, trimming, and beautifying our city. With your help we can make it a huge success!

#### **Important Information**

Anyone who is a student or employee of NMSU can participate. You can sign up with a group of friends, an organization, or as an individual to be paired with other individuals. To participate, please fill out the attached forms.

It is important that the number of people who sign-up on the participation form is the correct number that will participate. We will use this number to assign jobs. If any adjustments need to be made to those numbers please email the Director of Community Outreach as soon as possible at [asnmsuco@nmsu.edu](mailto:asnmsuco@nmsu.edu)

The Big Event check-in will be held at the **horseshoe**. Check-in will begin at **9:00 am**. There will be sign-in tables at the kickoff where you will register alphabetically under your organization name. You may only check in when your entire group is present.

Turn in packet on time. The first 1,000 registered participants will receive T-shirts and breakfast.

All organizations that wish to participate in the event need to have their own transportation available the morning of the event (carpooling with members of your organization is recommended). Maps to the job site will be provided at check-in.

If you have any questions or concerns please contact the Director of Community Outreach at [asnmsuco@nmsu.edu](mailto:asnmsuco@nmsu.edu)

**Please return completed forms by Wednesday, April 19, 2017 to the ASNMSU office. The ASoffice is located on the second floor of the Corbett Center Student Union building**



# The Big Event

## Rules and Policies

- Please be prompt.
- Be Polite to the coordinators, volunteers, and workers.
- Foul language and profanity are prohibited.
- Safety first. Make sure the job you are doing is safe and appropriate for you.
- Complete the job.
- Alcohol and drugs are strictly prohibited at this event.
- Work cooperatively with other volunteers to get the job done.
- Wear clothing that is appropriate for doing outdoor community service.

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# The Big Event

## Assumption of Risk Indemnification Agreement / Medical Release

I understand and agree that The Big Event is a service project scheduled to take place on April 22, 2017 and that my participation in The Big Event involves certain risks and that regardless of the precautions taken by The Big Event, some bodily injuries may occur.

Specific risks/hazards involved in The Big Event include but are not limited to the following:

1. Traveling to, from and performing service projects at various sites in and around the Las Cruces area.
2. The use of small equipment, hand tools or basic chemicals (paint, cleaning supplies, etc.)
3. Basic gardening tasks such as pulling weeds, trimming bushes, clearing debris, and tilling
4. Activities involving moderate physical exertion such as shoveling, sweeping, scrubbing, raking etc.
5. Use of ladders where needed to complete a project
6. Potential for bees, wasps, ants and allergies to be present at jobsite.

Adhering to safety rules or procedures that include but are not limited to the following may reduce the likelihood of such injuries:

1. Stay with group at all times
2. Refrain from the use of power tools or large equipment
3. Follow the instructions given by The Big Event committee members and staff.
4. Promptly notify The Big Event Committee at headquarters of any dangerous or potentially dangerous conditions of which you become aware during the event, including tasks that you feel you are unable to perform safely for any reason.

Knowing this information and in consideration of my participation in The Big Event, I expressly and knowingly release The Big Event, its representatives, officers, advisors, and agents; the university, the state, its officers and employees, from any and all claims and causes of action for property damage, personal injury or death sustained by me arising out of any travel or activity conducted by or under the auspices of The Big Event caused by risks associated with this activity and/or entities. Participant acknowledges that the Big Event and the University/State are separate legal entities and should be treated as such.

I hereby grant permission to The Big Event to use my photograph on its World Wide web site or in other official Big Event printed publications without further consideration.

In addition, I understand and agree that The Big Event cannot be expected to control all risks articulated in this form but may need to respond to accidents and potential emergency situations.

Therefore, I hereby give my consent for any medical treatment that may be required during my participation with understanding that the cost of any such treatment will be my responsibility. Neither the University or The Big Event carries medical nor accident insurance for the activities mentioned unless the participants are informed otherwise. As such, participants should review their personal insurance portfolio.

Finally, I voluntarily and knowingly agree to protect, hold harmless, and indemnify The Big Event, its representatives, officers, advisors and agent; the University, the State, its officers and employees, against all claims, demands or causes of action for property damage, personal injury, or death including claims based in negligence and including defense costs and attorney's fees arising out of my participation in The Big Event.

I have read the agreement and have willingly signed the attached signature from for the consideration expressed and with a full understanding of it purpose. Participant represents that he/she is eighteen (18) years of age or older and is otherwise competent to execute this agreement.

**By signing this Participation Form, you assume and agree to all of the terms as stated in the Assumption of Risk / Indemnification Agreement Form and are expected to arrive by 9:00 a.m. at the Horseshoe on April 22, 2016 to participate in The Big Event.**



# The Big Event

## SIGN UP FORM

April 12, 2016

Registration Name: \_\_\_\_\_

*Please check one:*

- Student Department       individual(s) Faculty/ Staff       Student       Organization

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

\*The person listed as the "Contact Person" will be the liaison between ASNMSU and the registered organization. If any new information should arise, that person will be contacted and is expected to pass that information along to all participating members.

Number of participants: \_\_\_\_\_

Shirt Sizes: Small \_\_\_\_\_ Medium: \_\_\_\_\_ Large \_\_\_\_\_ XL \_\_\_\_\_ XXL \_\_\_\_\_

Note: The job assigned will be determined from the number of participants. PLEASE be as accurate as possible to help us allot the correct number of participants to each job site.

\*\*If you have a group larger than 10 people your group may be split up into smaller groups to accommodate job sites.

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# The Big Event

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**Return this packet to the ASNMSU office by April 19, 2017.**

Name	Signature	Shirt Size	Date
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