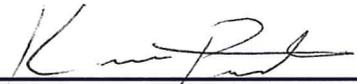


The Associated Students  
Of  
New Mexico State University

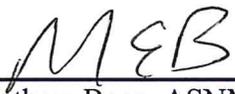
**BILL #86**

The attached legislation has been properly approved by the members of the Sixtieth Senate of the Associated Students of New Mexico State University in accordance with ASNMSU Law.

  
\_\_\_\_\_  
Donovan Olvera, ASNMSU Chief Senate Clerk 10/25/16  
Date

  
\_\_\_\_\_  
Kevin Prieto, ASNMSU Vice President 10/25/16  
Date

I, Mathew Bose, hereby sign into law this attached piece of legislation.

  
\_\_\_\_\_  
Mathew Bose, ASNMSU President 10/26/16  
Date

SENATE OF THE ASSOCIATED STUDENTS  
OF NEW MEXICO STATE UNIVERSITY

BILL #86

SIXTIETH SENATE

2016-2017

Introduced by: Heins, Forbes, Cruz, Martin, Dhakal, Cassidy Date: 10/4/2016  
Referred to: Rules, Community Affairs, Finance Date: 10/6/2016  
Senate Action: PASSED Date: 10/20/2016  
Date Signed: \_\_\_\_\_

LX-16-17

AN ACT

1 AMENDING SECTION 7-3-3-A OF THE 2016-2017 ASNMSU LAW BOOK. BE IT ENACTED BY THE SENATE OF  
2 THE ASSOCIATED STUDENTS OF NEW MEXICO STATE UNIVERSITY.

3

4 Section 1: Purpose of Act.

5 To mandate that the presidents and treasurers of recognized organizations seeking reimbursement from ASNMSU  
6 complete a Financial Procedures Workshop (FPW) every academic year. Amended with deleted material [in  
7 brackets] and inserted material underlined:

8

9 Section 2: Main Provisions.

10

11 **7-3-3. MAIN PROVISIONS**

12 A. [Before a recognized organization or Base Program may be funded by the ASNMSU Senate, the head of the  
13 organization will sign a Procedural Release Form stating that the leaders of the organization understand ASNMSU  
14 financial procedures, have attended the financial procedures workshop (unless the club is newly chartered, or has  
15 changed all its leadership), and will follow these regulations or will forfeit any right to the allocated funds.] Before a  
16 recognized organization or base program may receive funds from the ASNMSU Senate, the president and treasurer,  
17 or director of that organization or base program shall sign a Procedural Release Form stating that they have  
18 completed a Financial Procedure Workshop within the current academic year, that they understand ASNMSU  
19 financial procedures, and that they will follow these regulations or forfeit any right to receive allocated funds. The  
20 financial procedures workshop shall be advertised three (3) weeks prior to the first financial procedures workshop to  
21 be held within the first full month of each calendar semester and followed by another workshop within thirty (30)  
22 days. The workshops shall be made known to the public through all ASNMSU media and shall be posted at all  
23 colleges by the finance board chair. The use of the forms will be handled by the ASNMSU Comptroller certifying  
24 that the leaders have demonstrated sufficient knowledge in the procedures. The text of the Release Form shall read:  
25 "The undersigned representative of \_\_\_\_ (organization) \_\_\_\_ agrees the organization will:

26

27 1. Follow the revised ASNMSU Financial Procedures Guide, in its entirety, in dealing with  
28 ASNMSU monies appropriated to the organization;

29

30 2. Failure to follow these procedures will result in the organization's forfeiture of any rights to the allocated funds.

31

32 3. An organization's successful completion of a Financial Procedure Workshop shall only be valid for the academic  
33 year in which it was completed.

34

35

36 ...

37Section 3: Rationale.

38 During the fall of 2016 there was confusion as to whether or not the ASNMSU Law Book required an organization's  
39 president and treasurer to complete a Financial Procedures Workshop each academic year, as was the ongoing  
40 regulation. This legislation was designed to codify the practice and officially require presidents and treasurers of  
41 recognized organizations to complete a FPW every academic year. Prior to the introduction of this bill, the Law  
42 Book was astonishingly vague in regards to when an organization's FPW became invalid. It was determined that  
43 requiring these workshops to be completed every academic year was appropriate because organizations are required  
44 to re-charter every academic year, and thus their organizational leadership is likely to change every academic year.